

# Lingle Middle School

901 North 13<sup>th</sup> Street  
Rogers, AR 72756  
479-631-3590  
Fax 479-631-3594



Mary Elmore, Principal  
Bryan Holmberg, Vice-Principal  
Ron Hensley, Vice-Principal

***"SERIOUS ABOUT LEARNING"***

Dear Parent(s) and/or Guardian(s):

A new school year is upon us and we are excited! Research confirms that students who have active parents in their education, do better in school. We hope you will take the time to continue to invest in your child's education this school year. The Lingle MS Parent and Family Engagement Plan has been built around 6 research-based themes. They are:

**STANDARD I: Parenting** - Parenting skills are promoted and supported. To promote student learning, the school will offer support to parents by providing resources to improve parenting techniques and skills.

**STANDARD II: Communication** - Communication between home and school is regular, two-way and meaningful.

**STANDARD III: Volunteering** - Parents are welcome in the school. Parent support and assistance is valuable to the success of the school. Please see below for some opportunities to volunteer this school year.

**STANDARD IV: Learning At Home** - Parents play an integral role in assisting and promoting student learning.

**STANDARD V: Decision Making and Advocacy** - Recognize that parents are full partners in the decision making process that affects his or her child and family.

**STANDARD VI: Collaborating with the Community** - Recognize that community resources strengthen school programs, family practices and student learning

## **Roles of Lingle Parents:**

- \*Provide a structure for homework complete with a quiet location and checks with feedback
- \*Praise my child regularly
- \*Attend to basic regular needs like making sure they get enough sleep, eat regularly and are on time for school
- \*Stay in regular contact with the school through conferences, email and phone calls

## **Roles of Lingle Students:**

- \*Practice good academic skills (Timely work, Neat and accurate work)
- \*Practice good study habits
- \*Make attendance a priority
- \*Be respectful of all people and responsible for my own behavior

## **Roles of Lingle Teachers:**

- \*Teach the Common Core Frameworks
- \*Regularly assess students
- \*Give feedback regularly
- \*Teach using the GANAG process and high yield strategies

## **Roles of the School:**

- \*Provide a safe and orderly environment
- \*Provide services to families in need

Reviewed and Revised 4/10/19

\*Account for educational excellence for each student

\*Communicate with all stakeholders involved

The Lingle Middle School Parent and Family Engagement Plan can be found online at <http://gl.rogersschools.net/> We hope that you will find time to volunteer at Lingle this school year. Below are some of the opportunities that will be available throughout the school year. Please circle the volunteer opportunity you are interested in and add the necessary information so we can contact you when these opportunities arise.

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Your Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Circle** all areas interested in volunteering and return with your child, or to the school office.

**Friday Fun Night** (social event for students in grades 6 – 8, takes place once each semester)

**Outdoor School** (opportunity in the 2<sup>nd</sup> semester for 6<sup>th</sup> grade students to experience science outdoors)

**Teacher Appreciation** (plan meals on conference nights, teacher appreciation week, etc.)

**Field Day** (takes place second semester, PTO sells lunch and snack items to students for all grade levels)

**Book Fair**

**Mentoring a Student** (coming to the school a few times each quarter to help a student with work, read with them, have lunch)

**Spirit Sales** (will take place in Fall – need help with orders, and passing out student items)

**Classroom Speaker**

**Work in Library**

**Homecoming Parade Float**

**Quarterly Celebrations and Awards**

Reviewed, Revised and approved on 4/10/19

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## ***PARENT AND FAMILY ENGAGEMENT PLAN***

Lingle Middle School has prepared a written parent involvement plan in conjunction with administrators, teachers, parents, students, and community members and includes the following standards:

Lingle Middle School will:

- Provide 2 hours of professional development for teachers and 2 hours of professional development for administrators in the area of parental involvement.
- Assign 1 certified staff member to serve as a parent facilitator at Lingle Middle School.

### **STANDARD I: Parenting**

Parenting skills are promoted and supported.

To promote student learning, the school will offer support to parents by providing resources to improve parenting techniques and skills:

1. Create a "Parent Resource Center"
  - a. Purchase and organize parenting books, magazines, and other informative materials regarding responsible parenting and give parents an opportunity to borrow the materials for review through the "Parenting & Counseling Center". Resources should include tips on how to incorporate developmentally appropriate learning activities in the home environment.
  - b. Brochures can be found in the office and near the counselor's offices. Also, additional materials can be found in the library to be checked out.
2. Promote parenting websites to parents.
3. Plan and engage in other activities determined by the school to be beneficial to promoting and supporting responsible parenting.
  - a. School employees will recognize that there are a variety of parenting traditions and practices within the community's cultural and religious diversity.
  - b. Staff members will be encouraged to demonstrate respect for families and the family's primary role in the rearing of children to become responsible adults.

### **STANDARD II: Communication/PTO Body**

Communication between home and school is regular, two-way and meaningful.

To encourage communication with parents, the school will:

1. **Prepare family kits appropriate for students in grades 6-8 that include the following:**
  - a. The school's parental involvement program.
  - b. The recommended role of the parent, student, teacher, and school.

- c. Ways for parents to become involved in the school and his or her child's education.
  - d. Activities planned throughout the school year to encourage parental involvement.
  - e. A survey concerning volunteering at the school.
  - f. A calendar of activities planned at the school to encourage parental involvement.
  - g. A system to allow parent and teachers to communicate in a regular, two-way, meaningful manner with the child's teacher and the school's administrative staff.
  - h. Opportunities to communicate with Lingle staff at any time throughout the school year.
  - i. Communicate the development of PTO and the times the PTO meets.
  - j. Information regarding PTO that includes events, volunteer opportunities and an application for membership.
  - k. School webpage address. <http://gl.rogersschools.net/>
2. To encourage communication with the parents, the school shall schedule no less than two (2) parent/teacher conferences per school year.
  3. Provide clear information regarding curriculum frameworks, student placement, school activities, student services, and optional programs.
  4. Send quarterly report cards and mid-term progress reports to parents. Provide support services and follow-up conferences as needed.
  5. Disseminate information on school policies, discipline procedures, assessment tools and school goals. Include parents in any related decision-making process.
  6. Encourage immediate contact between parents and teachers when concerns arise.
  7. Translate communications to assist non-English speaking parents, when requested.
  8. Communicate with parents regarding positive student behavior and achievement, not just regarding misbehavior or failure. Teachers will communicate via email, phone calls, postcards, notes and conferences.
  9. Teachers send out mass communication emails to parents regarding classroom instruction and assignments so that parents may take an active role in their child's education. If a team posts homework on the web, one mass communication email can inform parents of the procedures for locating their child's homework.
  10. Provide opportunities for parental input to communicate with principals and other administrative staff.
  11. Update the web site with email addresses, calendar dates, and information parents can use to contact teachers and administrators if parents would like to ask questions to the school or discuss student concerns.
  12. Provide staff development regarding effective communication techniques and the importance of regular two-way communication between the school and the family.
  13. Send home a QUARTERLY email to keep parents informed of upcoming events and happenings at the school. A special section of the newsletter will be dedicated to parenting topics or tips as well as information regarding available parenting classes or workshops.

14. Host a High School 101 class to communicate and inform students and parents about the roles and responsibilities they will play in High School, course offerings, and other pertinent information families will need to know so their child will be successful in high school.
15. The school may plan and engage in other activities determined by the school to be beneficial to encourage communication with parents.
  - a. Host orientation sessions for new students.
  - b. Host "MEET THE TEACHER EVENINGS" so that parents can meet their child's teachers.
16. Weekly Notifications of things going on at LMS sent via email (if opting in) and through social media platforms.

**STANDARD III: Volunteering**

**Parents are welcome in the school. Their support and assistance are valuable to the success of the school.**

To welcome parents in the school, the school shall:

1. Not have any school policies or procedures that would discourage a parent from visiting the school, specifically including:
  - a. Policies requiring parents to pick-up his or her child outside the school building each day.
  - b. Policies prohibiting parents from visiting a child's classroom during school events.
  - c. Ensuring that office staff greetings, signage near the entrances and any other interaction with the parents create a climate in which parents feel valued and welcome.
  - d. Educating and assisting staff members in creating an inviting climate and effectively utilizing volunteer resources.
2. Publish a volunteer resource book, listing the interests and availability of volunteers for school staff members' use, specifically including:
  - a. Surveys for parents regarding their interests, talents and availability so volunteer work will be meaningful.
  - b. Guidelines determining how frequently a volunteer would like to participate including options of just one time per school year.
  - c. Options for those who are available to help at home.
3. Print statements attesting to the school's commitment to parental involvement and distribute statements to the parents of students.
4. Engage in other activities determined by the school to welcome parents into the school.
  - a. Volunteer and visitor nametags are prominently displayed in the main office and are easily accessible to parents entering the building.
  - b. A volunteer/parent workroom will be provided to parents.
  - c. The school marquee will be used to welcome, inform and show appreciation to parents during the school year

**STANDARD IV: Learning At Home**

**Parents play an integral role in assisting and promoting student learning.**

To help parents in assisting students, the school shall:

1. Schedule regular "PARENT INVOLVEMENT MEETINGS" where parents are given a report on the state of the school as well as an overview of:
  - a. What students will be learning

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- b. How students will be assessed
  - c. What parents should expect for their child's education
  - d. How parents can assist with and make a difference in his or her child's education
  - e. Discuss school's process for resolving parental concerns. This information has been included in the Lingle Middle School student planner – p.5.
2. Provide instruction to parents on how to incorporate developmentally appropriate learning activities in the home environment. Allocate certain resources that will assist with this process at the Parent Resource Center.

**STANDARD V: Decision Making and Advocacy**

**Recognize that parents are full partners in the decision making process that affects his or her child and family.**

To encourage parents to participate as full partners in the decisions that affect his or her child and family, the school shall:

1. Frequently publish the school's process for resolving parental concerns, including how to define the problem, whom to approach first, and how to develop solutions. This procedure can be found in the student planner on page 5.
2. Form a parent involvement advisory committee to gain parental input, share ideas, needs and desires for the school. Suggestions will be presented to the administrative team.
3. Treat parent concerns with respect and demonstrate genuine interest in developing solutions.
4. Engage in other activities that the school determines will encourage parents to participate as full partners in the decisions that affect his or her child and family.
  - a. Parents actively serve on the school improvement committee.

**STANDARD VI: Collaborating with the Community**

**Recognize that community resources strengthen school programs, family practices and student learning.**

To take advantage of community resources, the school shall:

1. Engage in ACTIVITIES that the school determines will use community resources to strengthen school programs, family practices, and student learning.
  - a. The school will seek support for students and parents by contacting the local businesses for coupons and prizes for activities and events.
  - b. Student organizations with the assistance of parents and teachers will provide service to non-profit agencies in the community.
  - c. Develop partnerships with local businesses and service groups.

**EVALUATION:** At the end of school year, the Lingle Parental Advisory Council will meet to reflect about the actions in the Parental and Family Engagement Plan and make recommendations to the school leadership team for possible changes and improvements to the plan.

Please contact Mr. Ron Hensley for any needs or concerns: [ron.hensley@rpsar.net](mailto:ron.hensley@rpsar.net)



# Rogers Public Schools

where all **belong**, all **learn**, and all **succeed**

500 West Walnut Street • Rogers, AR 72756 • [www.rogersschools.net](http://www.rogersschools.net) • (479) 636-3910

• Fax (479) 631-3504

Dr. Marlin Berry, Superintendent

Dear Parent:

In December 2015, former President Barack Obama signed the Every Student Succeeds Act into law. Parents continue to have the same rights as they did under “No Child Left Behind”.

Under ESSA, parents have a right to know the professional qualifications of their children’s teachers(s). This letter is to inform you of your right to ask for the following information about each of your child’s classroom teachers:

- Whether the state of Arkansas has licensed or qualified the teacher for the grades and subjects he or she teaches (Note: We are also required to send a notice to parents affected if the teacher is not fully licensed, so if you haven’t received such notice, your child’s teacher(s) is/are fully licensed.)
- Whether the teacher is teaching under an emergency permit or other provisional status through which state licensing criteria have been waived.
- The teacher’s college major, whether the teacher has any advanced degrees, and, if so, the subject of the degrees.
- If any time your student has been taught for four (4) or more consecutive weeks by a teacher(s) that is not highly qualified, then you will be notified by the school.

You also have the right to request information regarding the qualifications of the paraprofessional(s) assisting your child’s teacher(s). If your child is receiving Title I, Part A services from a paraprofessional, then our district or school is able to provide you with the following information:

1. Whether the paraprofessional has completed at least two years of study at an institution of higher education.
2. Whether the paraprofessional has completed an associate’s degree (or higher).
3. Whether the paraprofessional has met a rigorous standard of quality through our state’s certification procedure for determining the quality of paraprofessional staff.
4. Whether the paraprofessional has: (a) the knowledge of and ability to assist in instructing reading, writing, and mathematics or (b) the knowledge of and the ability to assist in learning activities, such as homework, reading readiness, writing, mathematics, and other support as appropriate.

If you would like to receive specific information about your child’s teacher or paraprofessional, please visit our office at 500 West Walnut Street to fill out a Parent Request Form. A response will be mailed to you within ten working days from the date of the request. Our office is open from 7:30 a.m. to 4:30 p.m. Monday through Friday.

Our district is fully committed to the success of your child. We appreciate your partnership in our efforts.

Sincerely,  
Dr. Roger Hill  
Assistant Superintendent for Human Resources