



# Russell D. Jones Elementary Explorer Express

[www.rogersschools.net](http://www.rogersschools.net)

2926 South First Street

(479) 631-3535

**Welcome to Russell D. Jones Elementary! Below you will find important information related to our school and your child. Please let us know if you have questions after reading this information.**

**Lunch Money:** School lunches may be paid by the day, week, month or year. When paying by check, please write your child's name and teacher's name on the memo line. If you pay by cash, please put the money in an envelope and mark it with your child's name and teacher's name. Children need to take the money to the cashier in the cafeteria before school. MyPaymentsPlus may be accessed on the district homepage as well for online payments.

**Medicine at School:** Medications must be checked in through the nurse. No students shall have medications in his/her possession. School personnel are not permitted to administer medication without written permission from the child's parent or guardian. Medication will not be given unless it is in a prescription container which has the child's name, the dose, when it is to be given, and the name of the medication on the label.

**School Hours:** The front doors open at 7:15 a.m. Breakfast in the Classroom begins at 7:30 with all students receiving the opportunity to eat breakfast at no charge. Students arriving after 7:45 a.m. will be counted tardy and must get a tardy slip from the office. Also, a tardy will be recorded for students who are checked out prior to 2:45. Tardiness is disruptive to the child's day and to the educational process in the classroom. Dismissal begins at 2:45 p.m. for car riders and bus riders. Due to the amount of traffic on First Street, students are not allowed to walk to and from school without direct adult supervision. Students not picked up by 3:00 will be placed in After School Care at parent's expense.

**Crosswalk Safety:** Please use the crosswalk located directly in front of the school entrance to cross from the parking lot into the building.

**Early Dismissal:** When there is inclement weather, District Administration will determine if early dismissal is warranted. Please listen to local radio and news stations, as well as check the district website, [www.rogersschools.net](http://www.rogersschools.net).

**Absences:** Students who have been absent need to bring a note signed by the parent and/or doctor explaining the cause of the absence. Please call the office before 8:15 a.m. if you will be requesting work for your child. Work will be available after 2:00 p.m.

**Health and Wellness:** Please encourage your child to wash his/her hands frequently. In the event your child gets sick, he/she will need to be fever free for 24 hours without needing medicine before returning to school.

**Early Checkout:** If students leave school during the day, parents or those designated on the registration card must present a photo ID and sign students out through the office.

**Visitors:** Parents are encouraged to visit our school. To limit disruptions to instructional time, please make arrangements in advance to visit a classroom or confer with a teacher. All visitors should check in at the office upon arrival to school. Visitors going anywhere in the school will need to sign in at the office and will be issued a visitor's badge that must be worn while in the building. Please sign out in the office when you leave.

**Communication:** We value and welcome parent communication. Please feel free to use any of the following to communicate with school personnel: parent/teacher conferences, student planners, email, phone, notes or Tuesday folders.

**Event Notification:** Please check class newsletters, district and school website ([www.rogersschools.net](http://www.rogersschools.net)), Tuesday folders, school sign, and answering machine for upcoming school events.

**Parent / Teacher Conferences:** Parent / Teacher conferences are held twice yearly. Please make every effort to attend. Our goal is 100% parent participation. If you wish to meet with teachers at other times during the year, please call the teacher to set up a meeting.

**Complaint or Concern:** Any person who feels concerned about any matter connected with the school is encouraged to first contact the appropriate teacher or staff member. The Principal or Assistant Principal are the next contact. If the concern cannot be resolved, then the Assistant Superintendent (Mr. Charles Lee) may be contacted, followed by the Superintendent (Dr. Marlin Berry).

**Field Trips:** Permission slips are due the day before the event and must be signed and returned for students to attend field trips.

**Contact Information:** Please keep the office updated on phone and/or address changes so that we may contact you when needed.

**Grading Policy:** The following standards-based scale is used for all Kindergarten – 5<sup>th</sup> grade students. This scale measures student achievement performance against the Arkansas Student Learning Expectations appropriate for the specified grade level.

4 - Consistently exceeds expectations related to the standard (Advanced)

3 – Meets expectations related to the standard (Proficient)

2 – Progressing toward meeting expectations related to the standard (Basic)

1 – Does not meet expectations related to the standard (Below Basic)

**Curriculum Materials:** Materials, such as books, calculators and math manipulatives are furnished at no cost to the students. However, students are liable for loss or damage in excess of normal wear. In the event of lost or damaged materials, students will be required to pay the replacement cost.

**Valuables:** Students should not bring excessive amounts of money or valuable items to school. Toys or other distractions are also discouraged. Parents will be called to come and pick up such items.

**Withdrawing from School:** When it is necessary for a student to withdraw from school, the office should be notified in advance. All fines and fees should be paid.

**School Parties:** The designated approved parties are Winter Holiday and Valentine's Day.

**Food and Beverages in Schools:** According to the ADE rules governing nutrition, elementary students will not have access to vended food and beverages anytime, anywhere on school premises during the school day. We may not serve, provide access to, through direct or indirect sales, or use as a reward any Food of Minimal Nutritional Value (FMNV) or competitive food. This includes FMNV and competitive foods given, sold, or provided by school staff, students or student groups, parents or parent groups, or any other person, company or organization associated with the school site.

The ADE does allow the following exceptions to the guidelines above:

- *Parents Rights* - This policy does not restrict what parents may provide for their own child's lunch or snacks. Parents may provide FMNV or candy items for their own child's consumption, but they may not provide restricted items to other children at school.
- *School Nurses* - This policy does not apply to school nurses using FMNVs or candy during the course of providing health care to individual students.
- *Special Needs Students* – This policy does not apply to special needs students whose Individualized Education Program (IEP) plan indicates the use of an FMNV or candy for behavior modification (or other suitable need).
- *School Events* - Students may be given any food and/or beverage items during the school day for up to nine different events each school year to be determined and approved by school officials. These items may not be given during meal times in the areas where school meals are being served or consumed.
- *Snacks During the Declared School Day* – Snacks may be provided or distributed by the school as part of the planned instructional program, for example, afternoon snack for kindergarten students who eat early lunch. Snacks shall meet the United States Department of Agriculture Child and Adult Care Snack Patterns.
- *Foods for Instructional Purposes* – Foods integrated as a vital part of the instructional program are allowed at any time. Examples include edible manipulatives such as a square of cheese to teach fractions, a nutrition food experience, food production in family and consumer science units, and food science units.

**Parent Friendly Summary of our Parent Involvement Plan:** We recognize that your child's education is a shared responsibility between the school and family. To support the goal of Russell D. Jones Elementary School in educating students effectively, a Parent Involvement Plan has been developed to outline the following topics: the school's responsibilities for promoting parental involvement, the shared responsibilities for high student academic achievement, the school requirements for building capacity, as well as information about our Parent Resource Center. Our Parent Involvement Plan is attached for your review and can be found online at [www.rogersschools.net](http://www.rogersschools.net). We welcome any feedback you have to offer in regards to our plan.

**Period of Silence: Act 576** Public schools shall observe a one (1) minute period of silence at the beginning of the day. The teacher or school employee in charge of the classroom shall ensure that all students remain silent and do not interfere with or distract another student during the period of silence.

**Come join us as we explore today and tomorrow together!**

# **RUSSELL D. JONES ELEMENTARY SCHOOL**

## **PARENT INVOLVEMENT PLAN**

**Designed to Fulfill the Requirements of  
Act 603 of 2003  
Amended as Act 307 of 2007  
Amended as Act 397 of 2009  
Amended as Act 1002 of 2011**

Russell D. Jones Elementary School is committed to educational excellence for all students with specific focus in the areas of Literacy, Math, Health and Wellness, Safety and Parent Involvement. Professional development will be provided to teachers to address specific Common Core content implementation, research-based instructional strategies, and techniques for differentiated instruction to meet the needs of all learners.

A child's education is a responsibility shared by Russell D. Jones Elementary School and family during the entire time a child attends. Parents of students attending Russell D. Jones Elementary School are diverse in culture, language and needs and are an integral component of the school's ability to provide for the educational successes of the children. To support the goal of Russell D. Jones Elementary School in educating all students effectively, Russell D. Jones Elementary School and parents must work as knowledgeable partners. Russell D. Jones Elementary School believes that engaging parents in their children's educational endeavors is essential to improving student achievement and that the school should foster and support parent involvement in all of its educational endeavors, including promoting family literacy and parenting skills.

### **SCHOOL RESPONSIBILITIES FOR PARENTAL INVOLVEMENT**

Russell D. Jones Elementary School and parents jointly developed this written school parental involvement plan describing how the school will carry out the parental involvement requirements, including the development of a school-parent compact and the process of school review and improvement. Jones Elementary will make the school's written parental involvement plan available to parents and the local community.

Russell D. Jones Elementary School will convene an annual meeting at a convenient time to inform parents of the school's participation in Title I, Part A programs and explain the Title I, Part A requirements and the right of parents to be involved in those programs.

Meetings will be offered at flexible times, such as morning or evening, and involve parents in the planning, review and improvement of Title I programs including the planning, review and improvement of the school's parental involvement plan and the school's Arkansas Comprehensive School Improvement Plan (ACSIP) to improve student academic achievement and school performance. Russell D. Jones Elementary School will provide opportunities where parents can formulate suggestions and participate in decisions relating to the education of children.

Parents will be provided timely information about programs, a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress and the proficiency levels students are expected to meet.

## **SHARED RESPONSIBILITY FOR HIGH STUDENT ACADEMIC ACHIEVEMENT**

Russell D. Jones Elementary School and parents jointly developed a School-Parent Compact. This compact is a written agreement between the school and the parents of children participating in Title I, Part A programs that identifies the activities that the parents, the staff, and the students will undertake to share the responsibility of improving student academic achievement by building and developing partnerships to help the children achieve the state's high academic standards.

The School-Parent Compact describes the school's responsibility to provide high-quality curriculum and instruction in a supportive, effective learning environment that enables children served under Title I, Part A to meet the state's academic achievement standards. The School-Parent Compact describes ways in which parents will be responsible for supporting the child's learning (for example, monitoring attendance, homework completion, television watching; volunteering in the child's classroom, participating as appropriate in decisions relating to the education of the child, and positive use of extra-curricular time).

The School-Parent Compact describes the importance of communication between teachers and parents on an on-going basis through, at minimum, parent-teacher conferences at least twice per year, during which the compact will be discussed as it relates to the individual child's achievement, frequent reports to parents on the child's progress, and reasonable access to staff. The School-Parent Compact describes opportunities to volunteer and participate in the child's class, and observation of classroom activities.

Russell D. Jones Elementary School will support the development, implementation, and regular evaluation of the content and effectiveness of the program, to involve parents in the decisions and practices of the school and to identify barriers to greater participation by all parents. The findings of the evaluation will be used to design strategies for more effective parental involvement.

## **SCHOOL REQUIREMENTS AND RESPONSIBILITIES FOR BUILDING CAPACITY**

Russell D. Jones Elementary School will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children. This includes providing the information and school reports required to the extent practicable, in a language the parents understand.

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community, Russell D. Jones Elementary School will provide assistance to parents of children serviced by the school, as appropriate, in understanding topics such as the state's academic content standards and state's academic achievement standards, state and local assessments, the requirements of Title I, and how to monitor a child's progress and work with educators to improve student academic achievement and school performance.

Materials and training will be provided to help parents work with the child to improve the child's achievement. Literacy, math and science training, using technology to access to district and building websites, teacher links and email, English/Spanish newsletters and developmentally appropriate learning activities to be used in the home environment will be offered.

Russell D. Jones Elementary School will educate staff in the value and utility of contributions of parents. Topics to be addressed include how to reach out to, communicate with, and work with parents as equal partners; how to implement and coordinate parent programs; and how to build ties between parents and the school.

Russell D. Jones Elementary School will coordinate and integrate, to the extent feasible and appropriate, parental involvement programs and activities. All activities will be conducted to encourage and support parents in more fully participating in the education of the child. To ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent

practicable, in a language the parents can understand. Jones Elementary School will provide other reasonable support for parental involvement activities as parents may request.

Parents will be surveyed for interests and availability for volunteering and will be provided information and opportunity for participation in PTO and other service opportunities. A volunteer resource book and a log of volunteer hours will be kept.

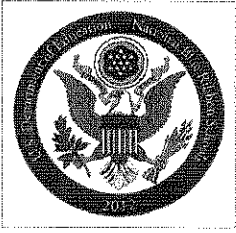
### **PARENTAL INFORMATION AND RESOURCE CENTER**

Russell D. Jones Elementary School will inform parents of The Center for Effective Parenting, which serves as the Arkansas State Parent Information & Resource Center (PIRC). Parents will also be informed about the Jones Center for Families in Springdale, which is funded by a grant from the U.S. Department of Education. These centers were established to provide training, information, and support to parents and individuals who work with parents. Information for the Arkansas State PIRC can be found at <http://www.parenting-ed.org>.

Informational packets, videos, materials, parent kits, parenting books and magazines in English and Spanish are available for parent checkout through the school parent resource center.

### **2018 -2019 Committee Members**

Kimberly Short. . . . .	Building Facilitator
Luz Garcia. . . . .	Alumni Parent Representative
Anahi Rivera . . . . .	Parent Representative
Ashton Vanlaningham . . . . .	Parent Representative
Teresa Vite . . . . .	Volunteer Coordinator
Juana Holasek . . . . .	PADRES Facilitator
Pam Camper . . . . .	School Administrator
Angie Carter . . . . .	School Administrator



# Russell D. Jones Elementary

2926 South First Street

Rogers, AR 72758

Phone: 479-631-3535 Fax: 479-631-3533

Principal: Pam Camper Assistant Principal: Angie Carter

Dear Parents/Guardians,

We are excited about our possibilities for parent involvement this year. We have several opportunities and areas of interest available, and we are anxious to talk with you about other ideas you have. Please check areas of interest in which you would consider becoming involved.

## 2018-2019 Volunteer Survey

- Fundraising** (set up of local restaurant nights, events, etc.)
- Safety** (morning/afternoon crosswalk, parking lot, morning running crosswalk, etc.)
- Community Connections** (planning/organizing community events, teacher appreciation, field day etc.)
- Popcorn** (organizing popcorn days, advertising, etc.)
- Student Activity** (t-shirts, yearbook, school pictures, book fair, assemblies/celebrations, etc.)
- Focus Groups** (working with staff to strengthen the home and school connection in the following areas.)

### PLEASE CHECK AREA(S) OF INTEREST

Math  Health & Wellness  Parent Involvement  Literacy  Science

- I am available to do volunteer work from my home. (Please check in what area from above)**
- Homeroom Parent Interest** (Winter Holiday Party, Valentine's Day Party, classroom help, etc.)

Student Names: \_\_\_\_\_  
\_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

May the school include your name, phone number, email address, and interest area in its Directory of Volunteer Resource Personnel?  YES  NO

We look forward to working with you to make Russell D. Jones Elementary the very best place for your family and child. Please contact us to talk about your ideas or questions.

*Exploring Today and Tomorrow Together*



# Rogers Public Schools

where all **belong**, all **learn**, and all **succeed**

500 West Walnut Street • Rogers, AR 72756 • [www.rogersschools.net](http://www.rogersschools.net) • (479) 636-3910

• Fax (479) 631-3504

Dr. Marlin Berry, Superintendent

Dear Parent:

In December 2015, former President Barack Obama signed the Every Student Succeeds Act into law. Parents continue to have the same rights as they did under “No Child Left Behind”.

Under ESSA, parents have a right to know the professional qualifications of their children’s teachers(s). This letter is to inform you of your right to ask for the following information about each of your child’s classroom teachers:

- Whether the state of Arkansas has licensed or qualified the teacher for the grades and subjects he or she teaches (Note: We are also required to send a notice to parents affected if the teacher is not fully licensed, so if you haven’t received such notice, your child’s teacher(s) is/are fully licensed.)
- Whether the teacher is teaching under an emergency permit or other provisional status through which state licensing criteria have been waived.
- The teacher’s college major, whether the teacher has any advanced degrees, and, if so, the subject of the degrees.
- If any time your student has been taught for four (4) or more consecutive weeks by a teacher(s) that is not highly qualified, then you will be notified by the school.

You also have the right to request information regarding the qualifications of the paraprofessional(s) assisting your child’s teacher(s). If your child is receiving Title I, Part A services from a paraprofessional, then our district or school is able to provide you with the following information:

1. Whether the paraprofessional has completed at least two years of study at an institution of higher education.
2. Whether the paraprofessional has completed an associate’s degree (or higher).
3. Whether the paraprofessional has met a rigorous standard of quality through our state’s certification procedure for determining the quality of paraprofessional staff.
4. Whether the paraprofessional has: (a) the knowledge of and ability to assist in instructing reading, writing, and mathematics or (b) the knowledge of and the ability to assist in learning activities, such as homework, reading readiness, writing, mathematics, and other support as appropriate.

If you would like to receive specific information about your child’s teacher or paraprofessional, please visit our office at 500 West Walnut Street to fill out a Parent Request Form. A response will be mailed to you within ten working days from the date of the request. Our office is open from 7:30 a.m. to 4:30 p.m. Monday through Friday.

Our district is fully committed to the success of your child. We appreciate your partnership in our efforts.

Sincerely,  
Dr. Roger Hill  
Assistant Superintendent for Human Resources