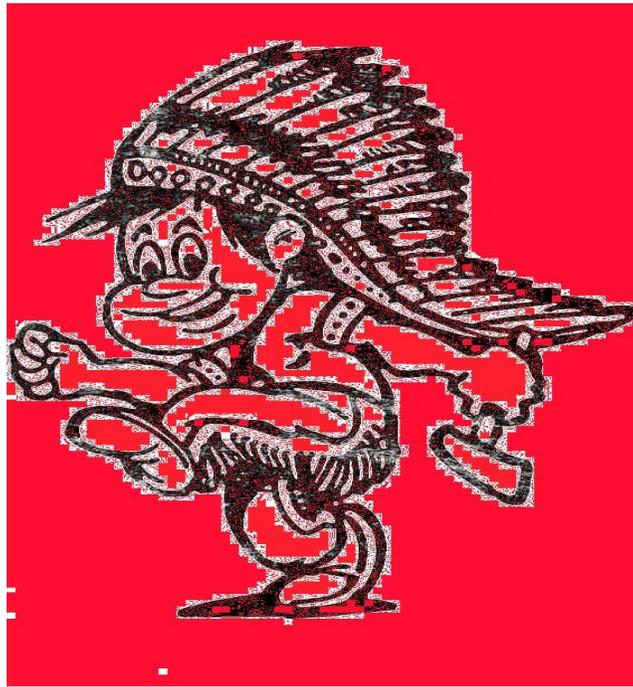


WESTSIDE

# WARRIORS



Westside Elementary School  
Information Packet  
Parent & Family Engagement  
Plan

**Westside Elementary School**  
**2200 West Oak**  
**Rogers, Arkansas 72758**  
**479-631-3640**  
**479-631-3642 Fax**

Welcome to Westside! This school has high expectations for students, and works cooperatively with parents to provide the training, guidance, and support needed for students to develop to their fullest potential. Our school motto, “Westside Pride, Side by Side”, promotes the positive partnership of home and school working together towards the common goal of student success. Our vision is that Westside will - make decisions based on what is best for kids -Set high academic expectations and goals that are clear, data driven and are frequently monitored -Equip students with skills for both social and emotional success. It is our commitment to you that we will guide all students toward academic, social and emotional success. We will commit to communicating with you regularly, cultivating a positive culture and always doing what is best for kids. We look forward to your involvement in the life of our school, and encourage you to follow the progress of your child closely.  
Amy Putnam, Principal Michelle Wright, Assistant Principal

[amy.putnam@rpsar.net](mailto:amy.putnam@rpsar.net) [michelle.wright@rpsar.net](mailto:michelle.wright@rpsar.net)

**EQUAL OPPORTUNITY:** The Rogers Public School District does not discriminate in its policies and programs on the basis of race, color, creed, religion, age, sex, handicap, national origin, or ancestry. Inquiries concerning the application of Title IX or Title VI, may be referred to the Equity Coordinator; 212 S. 3rd Street, 636-3910.

## Westside Creed

“Today is a brand new day with wonderful possibilities. Success begins with me. I have the courage to be a better person today than I was yesterday. I am responsible for my actions and accomplishments; I will choose to do the right thing, even when no one is looking. I will respect myself and others by cooperating with all school people. I am here to LEARN and will do everything I can to keep the teacher teaching and everyone, including myself, learning. I am a proud Westside Warrior, and I ACCEPT THE CHALLENGE!”

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## Schedules

### 2018-2019 Calendar

School Opens (First Day For Students) August 15

**Labor Day Holiday** September 3

Elem Parent/teacher Conference (after school) September 24-Oct 5

First Quarter Ends October 12

Second Quarter Begins October 15

**Vacation** October 19

Teacher Professional Development (No School) October 22

Teacher Professional Development (No School) November 20

**Thanksgiving Holiday** November 20-23

**Winter Vacation** December 24 - January 7

Second Quarter Ends December 21

Teacher Professional Development (No School) January 7

Third Quarter Begins January 8

Teacher Professional Development (No School) January 21

Parent Conference Day (after school) February 4 – 15

Teacher Professional Development (No School) February 18

Third Quarter Ends March 15

**Spring Break** March 18 – 22

Fourth Quarter begins March 26

**Memorial Day** (No School) May 27

Fourth Quarter ends – Last day for students May 29

SNOW DAYS ARE TYPICALLY ADDED TO THE END OF THE SCHOOL YEAR.

However, please note that inclement weather days will be made up in this order: May 31, April 27, June 1, June 4, June 5

(Please plan vacation trips after the first week of June in case we have make-up days!)

## Daily Schedule

7:15 A.M..... Doors Open  
 7:30 A.M..... Breakfast in the Classroom  
 7:45 A.M..... Tardy-bell; classes begin

10:30-11:00 (approximate).....	Kindergarten Lunch Period
10:35-11:05 (approximate).....	First Grade Lunch Period
11:10-11:40 (approximate).....	Second Grade Lunch Period
11:25-11:55 (approximate).....	Third Grade Lunch Period
12:00-12:30 (approximate).....	Fourth Grade Lunch Period
12:25-12:55 (approximate).....	Fifth Grade Lunch Period
2:45 P.M.....	DISMISSAL

Visit **[www.rogersschools.net](http://www.rogersschools.net)** for detailed and updated information throughout the school year. A monthly school calendar and other school specific information are posted on the Westside link or can be obtained from the school office. 1

## Instruction

**Academic Standards:** Quarterly expectations are available for literacy and math and will be placed in your student's W.O.W. notebook each quarter. Those academic standards are also addressed in both 5-week progress reports and the report card.

**Academic Improvement Plans:** In accordance with state regulations, any student failing to achieve at a prescribed level on either the state mandated exams in (grades 3-5) or the ITBS (Grades K-2) shall be evaluated by school personnel, who shall develop with the student's parents, a student Academic Improvement Plan (AIP) to assist the student in achieving the expected standard. The AIP shall describe the parent's role and responsibilities as well as the consequences for the student's failure to participate in the plan.

In accordance with state mandates, students identified for an AIP (in grades 1-5) who do not participate in the remediation program shall be retained. The local school district shall determine the extent of the required participation in remediation as set forth in the student academic improvement plan.

Any student who does not score at the proficient level on the state exam in reading, writing and mathematics shall continue to be provided with remedial or supplemental instruction until the expectations are met or the student is not subject to compulsory school attendance. This may include before or after school sessions.

Any student that has an AIP and fails to remediate, but scores at the prescribed level on the state exam, shall not be retained.

**Individualized Education Plans:** Students receiving special education services (resource room, speech language services and self-contained classrooms) will have an Individualized Education Plan (IEP) to guide their instructional services. Parents are included in all decisions regarding these plans and will be invited to attend IEP meetings.

**Homework:** Homework should be an extension of clearly defined learning goals and should be appropriate to the age, ability, and independent level of the student. The assignment is primarily to be completed by the student for independent practice outside of school time. **It is the responsibility of each pupil to complete all class and homework assignments on time.** School papers may be sent home daily. Please check with your child each afternoon for math and reading assignments. Assignments for those students with individual planners will be recorded daily. All students should read or be read to at least 15 minutes every day at home.

**Make-up work:** Make-up work for absent students may be supplied by the teacher and picked up by the parent in the office. **Please do not interrupt a teacher's class to ask**

**for work.** Please call the office by 9:00 a.m. to request work that may be picked up no earlier than 2:00 p.m.

**Parent-Teacher Conferences:** Parent/Teacher conferences are after the first 5 weeks of school and again in the middle of the 3rd Quarter to discuss pupil performance. However, feel free to schedule an appointment with your child's teacher at any time you feel is necessary.

**Report Cards and 5-Week Progress Reports:** All students will receive a 5-week progress report mid way through each quarter. Student progress is recorded on report cards at the end of each quarter. Report card conferences will be held in October and February.

**Specialized Instruction:** All students receive instruction in Music, Physical Education (PE), and in the Library/Media Center. Students in grades 1-5 also attend art classes weekly. The school counselor schedules classroom guidance sessions with all grades, and is available for individual or small group counseling. A social worker is on campus daily. A nurse or nursing paraprofessional is also on duty in the office daily. Gifted/Talented students are served through the REACH program. Special Education, Speech Therapy, and related services are available to qualifying students.

**State Testing:** Rogers School District pupils in kindergarten through fifth grades take the State standardized tests each year. The dates of testing periods will be announced throughout the year. Because these test results are used in various aspects of your child's educational program, **please do not plan any trips or absences during the testing dates.** The tests and dates for the 2018-2019 year are as follows:

- State testing, for grades 1-2:** To be announced
- ACT Aspire, for grades 3-5:** ACT Aspire Test Window April 9-May 11, 2018

**Title I Services:** Westside is eligible to receive Title I services which benefits all students. Programs such as Reading Recovery, academic coaches, Title I assistants and supplemental materials are all paid for in part by Title I funding. Please refer to the Parent Involvement Plan at the end of this book for more information.

## School Procedures

**Arrival: Doors will open at 7:15 a.m.** All students will report to the cafeteria as they enter school each morning. A teacher will be on duty in the cafeteria and students may go to the library for silent reading, or as weather permits, may also participate in run/walk from 7:15 to 7:35. At 7:30, students in the cafeteria and library will be dismissed to the classrooms. If your child will be having breakfast at school, we ask that he/she arrive no later than 7:30 a.m. This will ensure that the student has enough time to eat and get prepared for the school day. **Students arriving to school before 7:15 a.m. are not supervised and parents are responsible for their behavior.**

**Tardy Bell:** The tardy bell rings at 7:45 a.m. Students arriving at 7:45 a.m. or after need to stop in the office to obtain a tardy slip.

**Dismissal:** There are three options for student dismissal at the end of the school day.

- Option 1: Bus Rider
- Option 2: Walker
- Option 3: Car Rider

For the safety of your child, we ask that parents do not enter the building during dismissal unless you are taking care of other school business.

☐ **Dismissal Change for a Student:** Parents must call before 2:30 p.m. if the way home for their child is changing.

• **Bus Riders** - Please be advised that the neighborhood south of the school (between Oak and Olrich, and between Dixieland and 24<sup>th</sup> Street) became a Parent Responsibility Area (PRA), and no longer receive street by street bus service. Designated stops will be available on Dixieland, Olrich and 24<sup>th</sup>, but no buses will run within those boundaries. We encourage parents to teach children how to walk to school safely and even better, to plan to walk with them! A crossing guard will be on duty daily at 22<sup>nd</sup> and Oak Streets to assist students. You may direct questions to the Transportation Department at 636-5421. Bus numbers serving Westside this year (2017-2018) are 45, 46 and 47.

For those students that do ride the bus, it is imperative that students show appreciation for this privilege by obeying rules for bus riders, and extending sincere courtesy to bus drivers. Problems could lead to discontinued bus service. Parents are responsible for any misconduct at bus stops. The bus driver may refer any student to transportation authorities and/or the school principal for misbehavior. The following consequences will be enforced:

First offense: Parent contact by letter or telephone

Second offense: One-day bus suspension and parent contact

Third offense: 3-day bus suspension and parent contact

Fourth offense: 10-day bus suspension and parent contact

Fifth offense: 30-day bus suspension and parent contact

Sixth offense: BUS SUSPENSION FOR THE REMAINDER OF THE SCHOOL YEAR

Parents please also remember to check your student out in the office. Teachers will not release the students directly from the bus line.

☐ **Walkers:** Students that choose to walk home may do so in 1 of 4 lines. The line your students will be in is determined by their address. Please check with the office before school to see which line your child will walk in.

☐ **Car Riders:** Please be especially cautious when driving around the school. There are two crosswalks from the parking lot to the front entrance of the building, please be mindful of people using the crosswalks. The main front door entry is to be used for dropping off and picking up car riders. In the morning, parents must pull up to the farthest available orange cone, in a single file line so the cars behind you may also unload. A Car Patrol student or adult on duty will be waiting by the cone to assist your child with the car door. Students should never cross the parking lot unattended. At dismissal, car riders are to wait inside the front door until their names are called. Cars again form one line and pull up to a designated cone. Students are instructed to walk to a specific numbered cone on the sidewalk where they will meet their vehicle and load. Please observe these specific procedures, which are in place to ensure the safety of your child, as well as the safety of others:

1. Each car picking up a student must display the student name on a placard supplied by the school. (Get one for others who have permission to pick up your child. If you do not

have a school provided name card, you will have to park and come to the office and show your ID to get one.)

**2. Do not park in the lot and then take students back to your car from either the Walker or Bus lines as they leave the building.**

3. Avoid coming into the school at dismissal to pick up your child unless you are taking care of other school business.

**4. No students are ever to be dropped off or picked up in the bus loop south of the building.** This lot is for the staff parking and the loading and unloading of school buses, approved shuttle buses, students with special needs and kitchen deliveries. It is against Arkansas State Law to pass a school bus that is loading or unloading. 4

☐ **Leaving School Early:** A request to have a child excused from classes early should be sent with the child on the morning of the dismissal. The time and reason for leaving should be included. When possible, medical and dental appointments should be made outside of school hours.

Early dismissal results in a "tardy" or partial absence on the student's attendance record. A child will be released only to parents unless the school has been notified by the parent that they have granted permission for someone else to pick up their child. Please sign the child out in the office. For your child's safety, identification may be requested. Office personnel will call the classroom to have your child dismissed. **Please do not go directly to the classroom to get your child.**

**Breakfast/Lunch Money:** Breakfast is served daily from 7:30 to 7:45 in each classroom. All students may eat breakfast for free. Lunch is served each day for \$2.45 (\$12.25 per week). Reduced price is \$.40 (\$2.00 per week). Extra milk is \$.50 per day. (Parents may pay for more than a week of lunches at a time.) Cash or check may be used to pay for lunches. Checks must be made out to Westside Elementary. All money should always be sealed in an envelope labeled with the student's name, grade, teacher's name, and amount. **Students are not to charge lunches. Notes will be sent home to parents by the cafeteria manager when a balance becomes negative.** Follow-up phone calls will be made until the balance is paid. There is a payment option that is available online. It can be accessed from the Rogers Public Schools homepage ([www.rogersschools.net](http://www.rogersschools.net)) under parents then MyPaymentsPlus.

**Free/Reduced Lunch:** Applications for free or reduced priced lunches are available in the office. Students qualifying for free lunch may also receive free breakfast. Only one application for all school aged children in the household will be needed. All household members (not just students) must be listed. **Students will be charged full price until applications have been approved.**

Parents having lunch in the cafeteria with their child should eat the school lunch or a prepared sack lunch from home. This will encourage participation in the nutritious school lunch program. Parents and their child may be seated at a space reserved for this purpose. **Parents may not provide lunch for other students. \*\*\* Parents cannot eat lunch with their child until the 3rd week of school. \*\*\***

**Medication:** School personnel must have written permission from parents in order to give medication (prescription or nonprescription), including use of inhalers. Permission forms are available in the nurse's office. Forms contain the name of the medication, the amount to be

given, and the time it is to be given. Medication must be brought to the office in a prescription container, by the parent. Please send a measuring spoon with liquid medicines. Students should not transport medication. Even though cough drops are not a prescribed medication, we do ask that you check them with the nurse just as you would a prescribed medication.

**Visitors to the building:** Parents are always welcome at Westside. **Please report to the office when you enter the building** as visitors are asked to wear a special badge. However, for the safety of our students if you need to see your child for any reason during school hours, we will call the student to the office. Please do not go directly to the classroom. We ask that students from other schools or friends of students do not visit during school hours. Classroom interruptions during instructional times are discouraged because of the time on task necessary for successful learning.

**Safety & Security:** To ensure the safety of everyone at Westside, the doors are all locked and you must press the buzzer to enter the building. EVERYONE MUST check in at the office to get a visitor sticker.

## School Rules and Guidelines

**Attendance:** All absences from class, except those caused by approved school activities or in-school suspension, will be recorded on the permanent record for each student. Students need to bring an excuse note/doctor note when they are absent. For any absence, parents have the responsibility to see that make-up work occurs. A student arriving after 7:45 is counted TARDY; parents are responsible for student attendance.

Upon the fifth day of student absence during a semester, the school will contact the parent via letter. At this time, the school will notify the parent of the consequences of continued poor attendance by the student.

Students whose absences exceed ten, in one semester, may be required to attend make-up sessions outside the school day. (There will be a charge to parents.) Extenuating circumstances will be dealt with on a case-by-case basis (with administrative approval). Truancy should be treated as a disciplinary matter. Any absence due to truancy will be counted in the student's total number of absences.

On the eleventh day of student absence during the semester (not including short-term and long term absences as outlined in the District Attendance Policy that may be excused), the school will notify the parent that the student could possibly be retained at the current grade level for the following year and/or that the parent will be reported to the Arkansas Department of Human Services (DHS). A detailed Rogers Public School attendance policy will be sent home with each student at the beginning of school.

**Birthdays:** **Please DO NOT send birthday treats to school with your child.** State laws now regulate and restrict foods in schools, and parents may not provide food for any student other than their own child. (The law does allow a limited number of exceptions for school-wide events that the principal may approve.) Parents are also discouraged from sending flowers or balloons to school for their children. Deliveries of this sort disrupt the learning process in the classroom. Flowers or balloons that do arrive at school will be kept in the office for the student to pick up at the end of the day. Flowers or balloons are not

allowed on school buses. Birthday party invitations may not be passed out at school unless every student in the class receives one.

**Cell Phones/Handheld Technology:** Personally owned devices are permitted for use during the school day for educational purposes as directed by a teacher. Handheld devices that will be accepted for educational use at Westside include such items as, iPads or tablets, iPods, eReaders (ex: Nooks or Kindles), and cell phones.

**Expectations:**

1. Students will only use appropriate technology at teachers' discretions.
2. Students will only use appropriate educational applications on their device (i.e. not games and/or non-school related tasks and functions).
3. Students are not to call, text message, email, or electronically communicate with others from their personal device, including other students, parents, guardians, friends, and family during the school day. . Students are permitted to access only the school's network through personal devices, not private networks. More information will be provided to students for accessing the available network.

Please note that if a student is found using his/her handheld device inappropriately, it will be given to the office and a parent will be notified.

Once the student has left school for the day, he/she may resume cell phone/handheld technology usage as directed by the parent or guardian. Westside Elementary is not responsible for lost or stolen devices. Please note that if the student is caught using his/her phone/handheld device during the school day, it will be given to the office and a parent will be notified.

**Child Custody:** If there are any custody arrangements existing regarding your child, the school must have a copy of the official court documents. These documents must be updated yearly or as specifics change. Non custodial parents have rights to access student academic records and may request information about school events.

**Contact Information:** Change of residence, telephone number, or employment - It is extremely important that every student maintain an up to date address and working phone number on file in the school office. Please contact the school immediately when information changes. It is imperative that we know how to reach you in case an emergency arises. Therefore, please provide an emergency contact other than the student's parents.

**Discipline: Conscious Discipline**, which is a comprehensive social & emotional intelligence classroom management program that empowers both teachers & students, is our primary tool for working with students on behavioral concerns. Conscious Discipline leads teachers, providers, school & programs through a process that promotes permanent behavioral changes in both teachers & children. The change is from the traditional compliance model of discipline to a relationship-based, community model. The "school family" is the core of the program.

The school family is held together through communication skills. The skills are taught during conflict moments in the classroom & through active learning lessons. The goal of the school family is to create problem solvers. We celebrate good choices at all times and in all places (classrooms, hallways, cafeteria, playground, school buses, etc.)

All behavior has potential consequences and we believe strongly in first seeking the natural consequence. However, there are times when other consequences may be appropriate and could include teaching and/or re-teaching problem solving/conflict resolution skills, parent notification, conference with parent, in-school suspension, and out of school suspension. No

student will be allowed to interfere with or repeatedly disrupt the educational process of others.

**Dress Code:** The home and school need to cooperate in the matter of dress. Please look at your child before he/she leaves your home. School is the child's place of business, and children who are dressed in appropriate school clothing tend to do a better job. Current fashion trends are not always appropriate for school. A student's appearance (clothing, cleanliness, accessories) will not be permitted to disrupt the educational environment by distracting or disturbing others. Excessive jewelry, excessive make-up, or distracting hairstyles are not appropriate for elementary school. Short shorts, spaghetti straps, halter-tops, see-through clothing, shirts that do not cover the midriff, hats and non-religious headscarves, clothing inappropriately too tight or too loose, and T-shirts that advertise alcohol, tobacco, or have inappropriate pictures/language are not allowed. **Please avoid shoes with high heels, cleats or skates on the bottom. Cowboy boots and sandals provide very little traction and make it both difficult and dangerous to run during P.E. and recess. Please avoid wearing any unsafe footwear to school. Pupils inappropriately dressed will need to have**

**suitable attire brought to them or be given clothing from the school's clothes closet. Students are encouraged to wear their Westside T-shirts or sweatshirts on Fridays.**

**Inclement weather:** In the early morning hours during the winter, radio and television stations will begin carrying announcements by 6:00 a.m. of any school closing. Worsening weather conditions may force the early closing of schools. If this should happen, radio and television stations will carry this information. The information will also be posted on our district web page [www.rogersschools.net](http://www.rogersschools.net). On such a day, our phone lines become jammed. **Please do not call the school.** This interferes with our obtaining information and instructions from the District Office.

**Lost and Found:** Articles found in and around the school should be turned in to the office where the owners may claim their property by properly identifying the lost item. Unclaimed items will be donated to local charities. Please remember to put student names on coats, jackets, sweatshirts, lunch boxes and backpacks.

**Field Trips:** Parents are always welcome & encouraged to attend field trips. However, only one parent per class is allowed to ride the bus.

**Notes from Parents** are needed in the following instances:

1. A student is going home with someone or taking a visitor home. **Both children must bring a note for the office & for the bus driver.**
2. You wish your child to go home in a different way than usual, or if a different person is picking him/her up at school. **Children without notes will be sent home their customary way—no exceptions!**
3. **Note from a physician**-If your child is to be excused from recess or PE, due to illness or injury.
4. You will be picking your child up early for an appointment. This allows the classroom teacher to prepare any necessary homework.
5. A student has been absent. (please state the reason)

**Parties:** Classroom parties for Winter Holiday and Valentine's Day will be organized by homeroom mothers. Halloween/Fall parties are not held at school. **In compliance with new health and nutrition regulations, food provided for these parties should be commercially produced and packaged rather than home-baked.** Please also avoid all products containing nuts.

**Recess:** We expect all children to go out for recess (when weather permits), unless we have a note from a medical doctor ordering the student to "sit-out". In extreme heat or cold, we will only be out long enough to stretch and get fresh air.

**School Safety:** To provide our students, faculty, & staff practice in the event of an emergency, Westside will conduct monthly fire drills, tornado drills, & an annual lock down drill. To ensure the safety of everyone at Westside, the doors are all locked except 1 during the school day. EVERYONE MUST check in at the office to get a visitor sticker.

**School Supplies:** The Rogers School District will mail school supply lists to all enrolled students in early July. Backpacks for 4<sup>th</sup> and 5<sup>th</sup> grades are not recommended. Backpacks on wheels are not permitted. Students are expected to take good care of all books, equipment, and their own personal property. Parents will be assessed payment for damage done to books, school or bus property.

**Toys and Personal Items:** Children are not to bring toys, pets, radios, electronic games, MP3 players or other personal items to school, unless they have special permission from their teachers. No Pokemon cards, Skylander cards, trading cards, skateboards, or laser pointers will be permitted on school grounds. **No toy weapons of any kind are allowed!** 4<sup>th</sup> & 5<sup>th</sup> grade students may bring balls for recess equipment at the teacher's discretion. Students will assume responsibility for any items brought to school. Please do not send party invitations to be passed out unless every child in the class receives one.

**Use of school phone:** Children are asked not to use the phone unless the teacher or the office approves an urgent need. Messages are relayed to students.

**W.O.W Notebooks (Wonderfully Organized Work):** Parents can once again expect daily to see the W.O.W. notebook. It is our hope that the notebook will increase parent-teacher communication and give parents vital information at their fingertips. The W.O.W. notebook will contain the classroom schedule, lunch menus, quarterly progress goals, monthly calendar and a section for parent's to write a note to the teacher if needed. The first W.O.W. notebook is provided for each Westside student. However, if the notebook is misplaced there will be a \$3.00 fee to replace it. Please remember that the students will bring this notebook home each night and need to return it the following morning

## **Westside Elementary School**

**2200 West Oak Street**

**Rogers, AR 72756**

### **Parent & Family Engagement Plan 2018-2019**

In accordance with Arkansas Act 1002 of 2012, Westside Elementary School has developed jointly with our parents a written parent & family involvement plan that is comprehensive and coordinated in nature and that is designed to encourage parents to form a strong partnership with our school. We believe that student success is a shared responsibility, and that all stakeholders...students, teachers, parents, and our community...play a role in developing well-educated, proficient, and responsible young citizens. We also recognize the need for all stakeholders to understand:

- how schools and teaching continue to change over time.

- how the scope and sequence of curriculum are impacted by federal and state expectations and accountability.
- how best instructional practices and resources are used in our school to ensure the success of all students.
- how well informed parents can provide both reinforcing and supplementary academic support for their students at home.

We are therefore committed to providing communication, instruction, resources, and opportunities for parent involvement on a regular basis. Our Parent Involvement Plan includes all of the following components:

1. Annual meetings will be held at a convenient time to inform parents of
  - The school's participation in the Title 1, Part A program. At that time, an explanation will be given concerning Title 1 requirements and the rights of parents to be involved in those programs.
  - The school's "Report to the Public"...progress towards academic goals, results of assessments, and plans for the year.
2. We will offer meetings at flexible times so that parents will have ample opportunity to attend and participate.
3. We will involve parents in the planning and review of Title 1 programs, including the parent & family engagement plan and the school wide ACSIP plan.
4. Our parents will be provided information about our Title 1 programs, about the curriculum that is used at each grade level and program, about the assessments that are used to measure progress, and about the levels of performance that determine student proficiency.
5. We will provide opportunities for parent feedback, and will respond to parent requests for information, as well as to concerns they may have for decisions regarding the education of their children. Parents with concerns should first contact the appropriate teacher, staff member, or principal, as we are open to suggestions about how we might improve our plans, policies, procedures. Should the school-wide plan not be satisfactory to parents, we will submit their concerns to the district administration.
6. To demonstrate our commitment to the shared responsibility for high academic achievement, we have developed a Parent-School Compact as a written agreement between the school and the parents of our students who are participating in the Title 1 programs. This Compact will be reviewed annually, and identifies stakeholders (school staff, parents, and students) and how each will share the responsibility for improving student achievement, as follows:
  - Westside Elementary Staff will provide high quality curriculum and instruction in a supportive and effective learning environment, will plan opportunities for Parent & Family involvement and parent education, and will provide on-going communication to and with parents.
  - Each Parent will be responsible for supporting their child's learning by getting the student to school on time daily, providing proper nutrition and rest, communicating with the teacher, following the school rules and procedures, attending Parent-Teacher Conferences, and monitoring both homework and extra curricular activities.

Each Student will take responsibility for his actions and accomplishments, demonstrate respect and cooperation with all school people, and will be expected to complete work assignments on time, participate in all learning activities, and read daily.

7. On-going communication between the school and parents is essential to student success, and we will provide parents with options including contact by phone, two-way daily WOW notebooks, email, and our school website. We realize the importance of making participation opportunities available to all of our parents, including those with limited English proficiency, disabilities, or who are parents of migratory children, and therefore will provide communication (oral, written) and school records as much as possible in a language they understand through the use of interpreters at conferences and meetings, and the translation of notices, newsletters, report cards, and other school documents.

8. We will provide information to parents that will help them understand the Arkansas Department of Education's state academic standards, the mandated state and local tests, the requirements of Title 1 programs, how a child's progress is monitored by educators, and how parents can work with the school to help improve a child's achievement.

9. Because parents play an integral role in assisting student learning, we will schedule opportunities and provide materials for parent training in order to better equip them to work with their own children at home.

10. We will provide parent involvement training for our Westside staff, with the assistance of parents, in the value and contributions of parents to the education process. Topics to be addressed will be determined by collaborative input from parents and teachers.

11. We will coordinate and integrate, to the extent feasible and appropriate, parent involvement programs and activities with the community organizations that are part of our community and school system. (i.e., Head Start, HIPPIY, Rogers Pre-K classrooms). Such community resources strengthen school programs, family practices, and student learning.

12. We will promote responsible parenting and child care by providing a Parent Resource Center, with materials (books, magazines, pamphlets, videos) available for check out in the school library and Counselor's office. These materials will be "advertised" and reviewed in school newsletters to make parents aware of such resources. Additionally, parenting websites will be linked to our school's home page.

13. We will seek and welcome parent support and assistance by:

Developing a Volunteer Resource Notebook, which lists interests and availability of volunteers, for the use of the school staff. Parents will be surveyed, and options will also be included for those who can do volunteer work at home.

Encouraging membership in the Westside PTO, which is open to all parents and families of Westside students. PTO will hold regular meetings, send newsletters, and provide opportunities for parents to participate in school events.

14. The implementation of our Parent & Family Engagement plan will be coordinated and monitored by our ACSIP Steering Committee, Parent Involvement Coordinator, and parent liaison organization (PTO Board), and may include the following events/activities/information:

- Staff training in Parental Involvement (Professional development: 2 hours)
- Annual Meet Your Teacher/Back to School Night
- Annual Open House and/or Classroom Parent Orientations and/or annual PTO meeting for “Report to Public” and Title 1 program overview.
- Watch D.O.G.S Dad recruitment activities and on-going schedule
- Parent Packets (Handbooks, district policies, invitation to PTO, volunteer possibilities)
- Use of W.O.W. Notebooks as 2-way parent/school communication tool
- Quarterly SLE’s in WOW Notebooks for reference
- Parent- Teacher Conferences in October and February, with translators provided
- Title 1 Parent Education Nights i.e., Literacy and Math instructional strategies, Technology, Understanding Test Results, Kindergarten Readiness, etc
- Free Parenting literature and other resources, made available in the Parent Resource Center and school counselor office.
- Classroom and PTO newsletters (translated)
- Parental inclusion on committees, on field trips, in classrooms as volunteers.
- Annual training at the district level (provided by the Director of Human Resources) for volunteers who assist in an instructional program for parents

15. The 2016-2017 Arkansas Department of Education School Detail Report showed that Westside is ranked as a “B” school. In order to help our students in the areas of literacy and math, we plan to engage parents in the following ways:

- Inform parents of their student’s AIP recommendations in math & literacy
- Discuss math & literacy strengths and weaknesses of students during parent teacher conferences and during mid-quarter progress reports
- Provide parents with instructional tips and strategies to use at home in the area of math & literacy

### **Westside Elementary School**

#### **2017-2018 Parent Advisory Committee**

Amy Putnam Principal

Michelle Wright Assistant Principal

Betsy Griffin Counselor, Parent Involvement Coordinator

Julie Henbest 2nd grade teacher

Thomas See Parent

Alicia Wilkinson Parent-PTO President

## **Rogers Public Schools**

where all belong, all learn, and all succeed

500 West Walnut Street • Rogers, AR 72756 • [www.rogersschools.net](http://www.rogersschools.net) • (479) 636-3910 • Fax (479) 631-3504

Dr. Marlin Berry, Superintendent

Dear Parent:

In December 2015, former President Barack Obama signed the Every Student Succeeds Act into law. Parents continue to have the same rights as they did under “No Child Left Behind”.

Under ESSA, parents have a right to know the professional qualifications of their children's teachers(s). This letter is to inform you of your right to ask for the following information about each of your child's classroom teachers:

- Whether the state of Arkansas has licensed or qualified the teacher for the grades and subjects he or she teaches (Note: We are also required to send a notice to parents affected if the teacher is not fully licensed, so if you haven't received such notice, your child's teacher(s) is/are fully licensed.)
- Whether the teacher is teaching under an emergency permit or other provisional status through which state licensing criteria have been waived.
- The teacher's college major, whether the teacher has any advanced degrees, and, if so, the subject of the degrees
- If any time your student has been taught for four (4) or more consecutive weeks by a teacher(s) that is not highly qualified, then you will be notified by the school.

You also have the right to request information regarding the qualifications of the paraprofessional(s) assisting your child's teacher(s). If your child is receiving Title I, Part A services from a paraprofessional, then our district or school is able to provide you with the following information:

1. Whether the paraprofessional has completed at least two years of study at an institution of higher education.
2. Whether the paraprofessional has completed an associate's degree (or higher).
3. Whether the paraprofessional has met a rigorous standard of quality through our state's certification procedure for determining the quality of paraprofessional staff.
4. Whether the paraprofessional has: (a) the knowledge of and ability to assist in instructing reading, writing, and mathematics or (b) the knowledge of and the ability to assist in learning activities, such as homework, reading readiness, writing, mathematics, and other support as appropriate.

If you would like to receive specific information about your child's teacher or paraprofessional, please visit our office at 500 West Walnut Street to fill out a Parent Request Form. A response will be mailed to you within ten working days from the date of the request. Our office is open from 7:30 a.m. to 4:30 p.m. Monday through Friday.

Our district is fully committed to the success of your child. We appreciate your partnership in our efforts.

Sincerely,

Dr. Roger Hill

Assistant Superintendent for Human Resources

## Join the PTO

### Volunteer Opportunities 2018-2019

The following committees have been set up to carry out the duties of the PTO this year. Please check the committee(s) on which you would like to serve.

<b><u>COMMITTEE</u></b>	<b><u>DESCRIPTION</u></b>
<input type="checkbox"/> PTO Dances Fall and Spring	Help Organize and work these events
<input type="checkbox"/> Homecoming Float	For 5 <sup>th</sup> grade parents/help build float
<input type="checkbox"/> Watchdog Dads	Spend time at school/car duty greeter
<input type="checkbox"/> Program Sets	Help Create sets for school program
<input type="checkbox"/> Field Day	Assist Coach Bunch with field day activities
<input type="checkbox"/> Staff Appreciation	Bring Food for staff and throughout the year
<input type="checkbox"/> Volunteer as needed	Help with school events throughout the year
<input type="checkbox"/> Yearbook	Contribute photos from events/design pages
<input type="checkbox"/> School and Supply Cart	Help on occasional mornings from 7:15-7:40
<input type="checkbox"/> Fund-raising	Help with fund-raising events
<input type="checkbox"/> Popcorn Fridays	Work once per month before school
<input type="checkbox"/> Homeroom Parent	Assist in the classroom
<input type="checkbox"/> Yard Sale	Help set-up/take down tables

**Chairmen are needed for the following areas:**

Yes, I am willing to serve as chairperson for:

<input type="checkbox"/> Program Sets	Organize and create program sets
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Field Day  
 Staff Appreciation  
 Yard Sale

Assist Coach Bunch with prep work  
Organize staff appreciation events  
Organize even in Spring 2010

**Name**

**Email**

**Phone**

**Child/Teacher**

**Thank you! You are a Star.**